SAND & MEHR

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Budget.

Website budget and quotation comparison

Bring the starting point, project scope and spending together.
Compare proposals for the same task and record the next decisions.

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Prepare the website budget

Use the prices and conditions in your quotations. Separate work already completed, one-off project spending and costs after launch.

Project, date and person responsible

Existing CMS, approved designs, copy and images

Required page types, functions and remaining groundwork

One-off work packages, currency, tax basis and total

Included work, overlapping scope and unresolved items

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Review proposals and later costs

Compare the same requirement. Keep one-off maintenance periods separate from recurring contracts; use billing terms to calculate the planning amount.

Domain, hosting and licences: suppliers and owners

Amounts, contract terms, maintenance period and total

Proposals A and B: matching scope and open questions

Acceptance, handover and the next budget decision